



2010-2011

STUDENT

HANDBOOK

# 2010-2011 STUDENT HANDBOOK



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Dear Students and Parents,

This handbook contains important information about the policies, expectations and privileges for George Walton Academy students. Read it carefully and consult it when you have a question. Any questions left unanswered by this handbook will be left to the discretion of the Headmaster.

As in any business or family - and GWA is both - it is best for all concerned to know the ground rules and boundaries. Our purpose is to make certain that students and parents have a clear understanding of the procedures so that we may have a mutually smooth, successful, and happy school year together.

The handbook is also intended to preserve the essential ingredients of any school - open communication and continuing dialogue among us all. Please accept this as an invitation to be in touch with us at any time concerning the welfare of your child and the operations of our school.

Thank you for your support and cooperation. I welcome you to another exciting and rewarding year at George Walton Academy.

Sincerely,

William M. Nicholson  
Headmaster

*Member* Georgia High School Association  
Georgia Independent School Association  
Southern Association of Independent Schools

*Accredited* Georgia Accrediting Commission, Inc.  
Southern Association of Colleges and Schools  
Southern Association of Independent Schools

# 2010-2011 STUDENT HANDBOOK

## TABLE OF CONTENTS

Philosophy and Purpose .....	84	Code of Conduct.....	93
Honor .....	84	Discipline.....	93
Honor Code .....	84	Disciplinary System .....	94
Headmaster's Authority.....	84	Systems of Enforcement .....	94
Financial Obligation .....	84	Individual Teacher After School Detention .....	95
Academics .....	84	Suspension.....	95
Guidance.....	85	Suspension Incidents .....	95
Teacher/Student Advisors.....	85	Behavioral Probation.....	95
Student Evaluation .....	85	Expulsion.....	96
Class Rank.....	85	Illegal Drugs or Alcohol.....	96
Student Transcripts .....	85	Regulations .....	96
Progress Reports.....	85	Residence of a Student .....	97
Grading Policy.....	85	Married or Pregnant Students.....	97
Weighting System.....	86	Student Automobiles .....	97
Promotion Policy.....	86	School Bus Regulations .....	97
Withdrawal From a Course .....	86	Dress Code.....	98
Academic Probation .....	86	Dress Code Requirements.....	98
Senior Re-Examination Policy.....	87	Penalties for Dress Code Violations.....	100
Standardized Testing .....	87	Boys Uniform Requirements .....	101
Interscholastic Eligibility .....	87	Girls Uniform Requirements.....	102
Headmaster's List and Honor Roll.....	87	Uniform Suppliers .....	103
High School Special Recognition .....	87	Field Trips.....	104
High School Extra-Curricular Awards .....	88	Class Trips .....	104
Student Activities / Clubs and Organizations .....	89	Assemblies.....	104
Student Office Eligibility .....	89	Work Permits.....	104
Absences.....	89	Visitors.....	104
College Visitation .....	90	Telephone Usage - Parent/Student Communication. ....	105
Tardiness.....	90	Locker Assignments .....	105
Afternoon Dismissal Procedures.....	90	School Lunch Policy for Parents.....	105
Departure Within the School Day .....	91	Technology Pledge 2010-2011.....	106
Cancellation of School .....	91	Parental Aggrement.....	107
Health Clinic and Health Policy.....	91	Index .....	108
Health Physicals and Immunization Records .....	93		

# 2010-2011 STUDENT HANDBOOK

The following policies have been adopted and approved by the George Walton Academy Board of Trustees:

## **PHILOSOPHY AND PURPOSE**

George Walton Academy is an independent, non-profit, coeducational school dedicated to providing an academically challenging learning environment in which a young person can grow, learn, and find success. Since students desire to succeed not only in college but also in life, GWA strives to foster and promote the necessary life skills our students seek to be productive citizens. We foster the development and well being of the total child as a person, scholar, citizen, and athlete. A supportive administration and a dedicated faculty facilitate open communication between students, teachers, and parents ensuring a stable and supportive atmosphere that enhances self-esteem and learning. Because each child is a different individual, GWA has high expectations consistent with each child's unique capabilities in all aspects of his/her school experiences and encourages each to excel wherever he/she has talent. The Academy emphasizes the importance of individual responsibility through honesty and integrity, respect for the rights of others, and proper social conduct. Our school encompasses a strong college-preparatory program, a competent and caring faculty, and individualized attention which molds a young person who is confident and ready for the adult world.

## **HONOR**

There can be nothing more valuable for a student than his/her personal honor. Honor by itself elevates each person to a position of dignity and respect that surpasses intelligence and wealth, whether others know it or not. George Walton Academy expects and demands honorable conduct from its students, teachers, and staff. Lying, cheating, stealing, or variations of these offenses are serious breaches of personal honor which must be dealt with in an appropriate manner.

## **HONOR CODE**

Bound by our honor, we, the students of George Walton Academy, will not lie, cheat, or steal. We shall honor George Walton Academy, its students, teachers, and associates. Each student is responsible for upholding this code within the Academy and maintaining it throughout his/her life.

## **HEADMASTER'S AUTHORITY**

The Headmaster of George Walton Academy has the final decision-making authority on all admissions, re-enrollment, disciplinary, and personnel issues. The Headmaster reports to the Board of Trustees any problematic cases and seeks guidance and counseling accordingly.

## **FINANCIAL OBLIGATION**

It is the parents' responsibility to fulfill the terms of the school contract. If the parents do not fulfill the terms of the contract, the school will provide written notification to the parents. The parents will have ten days to comply, or the student may be expelled from school during the school year. Students will not be allowed to take final examinations until all financial obligations are paid in full. If a teacher has to give a student a make-up examination because of late payments, the parent will be required to reimburse that teacher for his/her time.

## **ACADEMICS**

Academic excellence should be the aim of each student. Teachers take individual interest in each student in order to develop intellectual skills on a consistent, responsible basis. Homework is assigned for the better assimilation of subject matter both for short and long-range evaluation. Parent conferences are part of the yearly schedule and are arranged in accordance with the teacher's schedule. These conferences may be initiated either by the teacher or by the parent.

# 2010-2011 STUDENT HANDBOOK

## GUIDANCE

Guidance services are available for every student in the Academy. These include assistance with educational planning, interpretation of test scores, occupational information, study guides, help with home, school, and/or social concerns, or any question the student feels he/she wants to discuss with the counselor. All conversations are confidential. Students wishing to schedule a guidance appointment must contact the Guidance Counselor.

## TEACHER/STUDENT ADVISORS

Realizing that students of Middle and Upper School age have a definite need for close relationships with a particular teacher and in order to maintain proper counsel in school and career matters, the Academy is organized to provide the first period teacher as a sponsor/advisor. The fundamental principles of education can be stressed through this guidance program. The first period will be used for certain functions as may be necessary in the smooth administration of the school programs such as checking pupil attendance, issuing general announcements, issuing report cards and other Academy business that is best handled by the first period teacher.

## STUDENT EVALUATION

Evaluation is an important facet of most educational experiences. Students will be evaluated through achievement on tests, quizzes, homework, reports, oral participation, and other recordable work completed by the student during the grading period. Tests may be either instructor developed or standardized. Exams are used both in the Middle and High Schools. Middle School students will gradually move into the process for exam preparation. An effort to develop good test-taking habits and skills is necessary. Practice is also used to reduce the tensions and pressures that often accompany "test taking." High School students will take exams at the end of each term.

## CLASS RANK

George Walton Academy does not report class rank. Because of the Academy's selective admissions policy and its demanding college preparatory curriculum, the specific ranking of students requires making distinctions based on too fine a margin.

## STUDENT TRANSCRIPTS

George Walton Academy student transcripts list the actual UNWEIGHTED grades earned and UNWEIGHTED cumulative G.P.A. for each semester. The following statement will appear on all high school transcripts:

Advanced Placement and Honors courses are not weighted on the transcript.

## PROGRESS REPORTS

Each marking period, students will be graded on their effort, work habits, and attitude toward the course. These progress reports will be sent home with the student and must be signed by the parent and returned to the first period teacher. Upper School parents may also access their child's grades via Edline from GWA's website. Each family is issued an ID for their personal access to their child's grades. The grades will be updated every two weeks.

## GRADING POLICY

### Grading System:

90-100.....A    70- 79.....C  
80- 89.....B    Below 70.....F

# 2010-2011 STUDENT HANDBOOK

## WEIGHTING SYSTEM

George Walton Academy applies the following system of weights to grades nine (9) through twelve (12) only to determine honors such as Headmaster's List, Beta Club, National Honor Society, and Honor Graduates:

Academic Advanced Placement Courses.....+10

Academic Honors Courses.....+ 5

All regular academic and fine arts courses receive no weighted value; courses which receive letter grades are not counted in the G.P.A. In order for a George Walton Academy Senior to receive Advanced Standing Status, he/she must take and pass four Advanced Placement Courses.

## PROMOTION POLICY

### Lower School:

Lower School students failing one or more subjects for the year will be retained at grade level unless special arrangements are made with the Headmaster. If a Lower School student is not capable of achieving GWA standards, he/she will not receive an invitation to return to the Academy. Students receiving semester grades of C and below in reading or math may be required to have summer tutoring.

### Middle School:

Middle School students failing one or more subjects for the year will be retained at grade level unless special arrangements are made with the Headmaster. They will be retained for all courses on that grade level. If a Middle School student fails successive years, he will not receive an invitation to return to the Academy.

### High School:

Promotion policy for the High School, beginning with the 9th grade and all subsequent grades, is as follows: To be promoted from the 9th grade to the 10th grade a student must have a minimum of 5 units of credit (4 of the units earned must be academic units while 1 unit may be non-academic, i.e. physical education, band, and/or art). To be promoted from the 10th to the 11th grade, a student must have earned a minimum of 11 units of credit (9 of which must be academic units while 2 units may be non-academic units, i.e. physical education, band, and/or art). To be promoted from the 11th grade to the 12th grade, a student must have earned a minimum of 17 units of credit (15 of the units must be academic units while 2 may be non-academic units, i.e. physical education, band, and/or art). Total units required for graduation are 22. Seniors must take 6 subjects. All seniors must take the SAT or ACT and be accepted into a college or university in order to graduate from George Walton Academy.

## WITHDRAWAL FROM A COURSE

After a written request from his/her parents to the involved teacher and after the teacher's notification to the Headmaster, a student may withdraw from a course only upon approval from the Headmaster. A course withdrawal will not be approved later than the middle of the first nine-week grading period, except in unusual circumstances such as extended illness. Regardless of dropped courses, each student must carry at least four academic courses. The normal academic load is five courses.

## ACADEMIC PROBATION

Students who fail one subject or more in a nine-week period will be placed on academic probation at the end of the nine-week period. To be removed from academic probation, a student must pass all six subjects for the next nine-week period. Students who do not pass the required six subjects may be dismissed during the school year and will not be offered a contract to return to George Walton Academy.

# 2010-2011 STUDENT HANDBOOK

## SENIOR RE-EXAMINATION POLICY

Seniors who fail a semester or year course by failing the final exam have the option of a re-examination. Passing this exam with a score that will give a passing average will result in a pass for the course. The grade issued will be no higher than a 70.

## STANDARDIZED TESTING

Aptitude and achievement tests are given each year to measure student potential and academic growth. A standardized test is used in grades 1,3,5 & 7, and results are mailed home upon arrival at school. (Parent conferences may be scheduled with staff upon request.) In addition, the Preliminary Scholastic Aptitude Test (PSAT) is taken by the 9th, 10th, and 11th grades, the Scholastic Aptitude Test (SAT) is taken by 11th and 12th grades, and the Armed Services Vocational Aptitude Battery (ASVAB) is taken by the 11th grade. All seniors must take the SAT or ACT in order to graduate from George Walton Academy.

## INTERSCHOLASTIC ELIGIBILITY

In accordance with the Georgia High School Association regulations, students who do not pass five subjects in a given semester and who fail to meet the following cumulative credit minimums are ineligible for interscholastic competition during the succeeding semester.

4 credits by the end of the ninth grade  
10 credits by the end of the tenth grade  
16 credits by the end of eleventh grade

Additionally, students who do not meet GHSA eligibility requirements are also precluded from participating in school sponsored plays and drama, as well as serving in student government.

Students who become ineligible at the end of the first semester may not participate in any tryouts or spring practices that occur before the end of the school year. A student who fails in the second semester may make up the credit in summer school and be eligible in the following fall. A student may not make up more than two credits in summer school and remain eligible for the following semester.

## HEADMASTER'S LIST AND HONOR ROLL

The Headmaster's List is comprised of those students who have a semester average of 93 or higher. The Honor Roll is comprised of those students who have a semester average of 87 or higher.

## HIGH SCHOOL SPECIAL RECOGNITION

### George J. Hearn, Jr. Medallion

The Academy's highest award is given in honor of Lt. General George J. Hearn, Jr., USA Ret., and former Adjutant General of Georgia. The donor is the family of George J. Hearn, III, past Chairman of the Board of Trustees and one of the founders of the Academy. This award is presented to the senior who, in the opinion of the faculty, has demonstrated outstanding leadership, scholarship, character, and conduct.

# 2010-2011 STUDENT HANDBOOK

## **High School Graduation Academic Honor Recognition**

In order to maintain our focus on academics, the only items to be worn as part of the graduation regalia are those which are presented by George Walton Academy and based entirely on academic achievement. Those awards will include National Honor Society, Beta Club and Honor Graduates. Valedictorian and Salutatorian medals may be worn to designate the students maintaining the highest academic achievement levels.

## **Valedictorian and Salutatorian**

In order to qualify for Valedictorian or Salutatorian, a student must have completed his/her entire junior and senior year at George Walton Academy.

## **Honor Graduate**

Graduating seniors with a 90 or above cumulative, weighted average will be recognized as Honor Graduates.

## **Best of the Best**

For "Best of the Best" recognition, a student must meet one or more of the following criteria:

### **Criteria 1:**

Maintained a 90 or above average for each grading period for all academic courses for the year.

Maintained an 85 or above average for each grading period for all honors courses for the year.

Maintained an 80 or above average for each grading period for all Advance Placement courses for the year.

### **Criteria 2:**

Seniors must have a cumulative average of 98 or above.

### **Criteria 3:**

All State selection in a GHSA sport, GHSA literary competition or Georgia Music Educators Association (GMEA) band.

## **Wall of Fame**

To be included in the Wall of Fame located in the concession area of the Nicholson Center, a student must represent George Walton Academy on a GHSA All State or GHSA All Star team.

## **HIGH SCHOOL EXTRA-CURRICULAR AWARDS**

Awards or certificates are presented to students who have participated in the areas of athletics, literary, yearbook, newspaper, student council, etc. Additional awards are given to those who have shown outstanding leadership within a given area.

# 2010-2011 STUDENT HANDBOOK

## STUDENT ACTIVITIES / CLUBS AND ORGANIZATIONS

Since the classroom deals primarily with the mental and intellectual value associated with various subjects, and there is little opportunity for students to practice all of the fundamentals they are supposed to learn in various classes, organization of clubs affords a means of putting into practice the things that lie beyond the ordinary scope of the curriculum. Clubs and associated organizations at GWA include Student Council, yearbook staff, 4-H Club, Anchor Club, Key Club, National Beta Club, National Honor Society, Fashion Club, Latin Club, FCA, Gavel and a Debate Team. In addition to these clubs, there is Literary Competition and Drama within the Georgia High School Association. There are class dances throughout the year, most notably the Homecoming Dance in the fall and the Junior/Senior Prom in the spring. Other clubs and organizations may sponsor dances during the year with the Headmaster's approval. Additional clubs may be organized with proper student interest, faculty sponsorship, and approval of the Headmaster.

### Club Induction Requirements:

#### Anchor Club

To be eligible for selection in Anchor Club, female students must be in grade 10, 11 or 12, meet high academic standards and be of admirable character.

#### Beta Club

To be eligible for Beta Club, students must be in grade 9, 10, 11 or 12 with a cumulative average of 90 or above and of admirable character.

#### National Honor Society

To be eligible for National Honor Society, students must be in grade 10, 11 or 12 with a cumulative average of 93 or above and of admirable character.

Clubs use weighted averages.

## STUDENT OFFICE ELIGIBILITY

In addition to meeting Interscholastic Eligibility regulations, any student who wishes to be eligible for a class or student government office must apply for eligibility with the Upper School Principal. To be eligible, the student must be correctly and contractually enrolled for the next school year, his/her tuition account must be current, and he/she must be in good academic and behavioral standing. In addition, the student must not have more than 8 absences or tardies per semester.

## ABSENCES

**\*\*\* Parents of middle and high school students are requested to call the office between 8:00 and 8:30 when their child is absent from school. \*\*\***

Students are expected to be in school every day during the school year. GWA cannot be held responsible for a student when he/she is absent. Absences from school will be excused for the following reasons:

1. Personal illness
2. Illness in the immediate family requiring the student to be at home
3. Death in the family
4. Religious holidays
5. Doctor or dental appointments (Every effort should be made to schedule doctor or dental appointments outside the school day or during a regularly

# 2010-2011 STUDENT HANDBOOK

scheduled school holiday.)

6. Absences due to an approved trip (Approved trips must be of an educational nature. 4-H, Boy Scouts, travel abroad, and travel to educational sites within U.S. will be considered by the administration). A written request from the parent must be submitted at least two weeks prior to the trip for approval. The request can be approved or denied depending upon the academic status of the student. The decision will be rendered by the faculty and staff. Consideration will not be given for trips during exam schedules.

Upon returning to school after an absence, K4 through 12th grade students must bring a signed note from the parent or doctor to the office. **A student will receive 0's until PROPER NOTIFICATION OF ABSENCE IS RECEIVED.** Class work missed during excused absences may be made up under the direction of the teacher. A student has the same number of days he was absent for an excused absence to make up his work.

**In accordance to Georgia Truancy Laws, a student who misses 8 days (excused or unexcused) in a class in a semester shall not receive credit for that course in that semester.** However, the student has the right to appeal to the Headmaster.

## COLLEGE VISITATION

Every senior is encouraged to visit prospective colleges during the fall semester of their senior year. If proper paperwork and documentation are completed and the Academy is given advance notice, the student will be counted present for up to three days for college visitation. These visits must be completed before Christmas break begins. Any visits following Christmas break will result in the student being counted absent. Please see the counseling office for more information and forms.

## TARDINESS

Please make every effort possible to get your child to school on time. Regular school attendance and promptness is very important in maintaining a sound instructional environment. Good school attendance is also one of the keys to academic success.

**It is the parent's responsibility to have students arrive at school on time.** Repeated tardiness to school is unacceptable and will result in student's contract being terminated or withheld. **School begins at 8:15 a.m. If your child arrives after that time for any reason, he/she is considered tardy.** If a student is late arriving to school, he/she must be given a note requesting admittance to class. Notes of admittance can only be obtained at the office. Repeated tardiness to class will result in detention and/or suspension. If your child accumulates eight (8) or more tardies in a semester, he/she will NOT be considered for a perfect attendance award.

## AFTERNOON DISMISSAL PROCEDURES

Parents are encouraged to be on time for dismissal. Please contact the office if there are unusual circumstances that may delay you. K4 students should be picked up at 12:00 p.m. K5 thru 5th grades must be picked up at 2:30 p.m. and no later than 3:00 p.m. All carpool students must be picked up no later than 3:20 p.m. Parents of students involved in extra-curricular activities should pick the students up promptly at the end of the scheduled activity. It is the parent's responsibility to follow carpool procedures. These procedures are subject to change. Students in grades 6 and above should not remain on campus after 3:20 p.m. unless involved in extracurricular activities or under the supervision of a GWA employee. **The school will not be held liable for students who remain on campus after 3:20 p.m. and who are not under the direct supervision of a GWA employee.**

# 2010-2011 STUDENT HANDBOOK

## DEPARTURE WITHIN THE SCHOOL DAY

### Lower & Middle School:

Students desiring to leave for an appointment with a doctor or dentist must inform the teacher. The parent should check all students out from the office. Parents should also send a note to the office on the day the student will be checking out.

### High School:

High School students should inform their first period teacher and leave a request slip from a parent with the office. This request shall bear the student's name, the reason for dismissal, the time of dismissal, the approximate time for return, and the signature of the parent or guardian. Emergency requests will be handled on an individual basis by the Headmaster. **The student must sign out with the office before leaving campus. Failure to follow the proper procedures will be considered skipping and will result in suspension.**

## CANCELLATION OF SCHOOL

In case of inclement weather or other emergencies, the Headmaster may cancel school. Students are advised to tune their radios to WSB AM-750, B 98.5 FM, WFOX FM 97, WKUN 1580 AM, WSB-TV Channel 2, WAGA-TV Channel 5, and WXIA-TV Channel 11. Notification will also be made by our Alertify phone service to the telephone number you reported on your information sheet. Closing of the Academy during the school day will also be announced on these same stations and through Alertify. Please do not call the Academy or school personnel during these times.

## HEALTH CLINIC AND HEALTH POLICY

### **The Health Clinic at GWA**

The school clinic is for the health and well being of students and school personnel. The school clinic is not the place for performing involved medical procedures, diagnosing illnesses, or making recommendation to parents about treatments. The nurses dispense medications, maintain health records, plan and coordinate care for students with chronic problems, act as resource for health education, and treat minor injuries and illnesses that occur during the school day.

The school nurses are Bobbie Kelly, RN and Libba Sims, RN. The clinic is staffed by a Registered Nurse during the school year 8:00 am – 3:00 pm, Monday –Friday. The clinic may be reached directly at 770-267-4697. The clinic is located beside the cafeteria in the first grade building.

All students must obtain a Health Clinic Visit Notice before going to the clinic. Students will return to class with a copy of this form that will include a treatment note or instructions, and the time the student was released from the clinic. This form is to be taken home to the parent to inform him/her of a clinic visit. If the student needs to be sent home due to illness or injury, the nurse will release the student from the clinic only to a parent/guardian or emergency contact.

# 2010-2011 STUDENT HANDBOOK

## Health Policy

To decrease the spread of illness among students, any student who is sent home sick, or has become ill at home cannot return to school until:

- he/she has been fever-free for 24 hours.
- he/she has been on antibiotics for 24 hours. This is especially important if the student is being treated for strep throat, conjunctivitis (pink eye), or any other highly contagious illness. Any student showing visible signs of pink eye, including crusting of the eyelids will be sent home until resolved.
- he/she has been free of vomiting or diarrhea for 24 hours. The student should be able to tolerate food and drink without reoccurrence of vomiting/diarrhea.
- head lice has been treated and all nits have been removed. The student must be re-examined by the nurse prior to school re-entry. Students with nits will be sent home for nit removal.

It is the policy of the health clinic that ill students will be sent home if they have a fever over 99.6, have vomited, or have had diarrhea. Students will be sent home for persistent nausea, headaches, or pain unrelieved by over-the-counter medications.

## Student Injury during the School Day

Students who sustain an injury during the school day are to be seen by the nurse. The nurse will determine the response to the injury. This includes on-site treatment, contacting parent/guardian, and referral to a medical provider or facility. If a student has a life-threatening injury, 911 will be called.

## General Medication Guidelines

Students are not permitted to have medication in their possession on campus. Exceptions to this policy may be made at the discretion of the clinic personnel after evaluation of the medication and discussion with the student's parents. This includes any student requiring inhalers, diabetic supplies, or eye drops.

## Prescription Medications:

Students who need to take prescription medication in the course of the school day must keep this medication in the clinic. The student must come to the clinic for administration of medication. Records will be kept of all medication administered containing the following information:

- an Authorization to Administer Medication Form must be completed and signed by the parent.
- all medications must be labeled with the student's name, physician's name, name of medication, exact dosage of medication, and time to be given in the clinic.
- dosage will be altered only by instruction of a parent on a new Authorization to Administer Medication Form.

# 2010-2011 STUDENT HANDBOOK

## **Non-prescription Medications:**

Tylenol, Motrin (or Advil), and antacids will be given only after permission has been given on the Health Clinic Card. This medication will be administered at the discretion of the nurse.

Students who may require medications on an “as needed” basis, such as seasonal allergies, migraine headaches, asthma, or other infrequent symptoms must keep these medications in the clinic for administration by the nurse. An Authorization to Administer Medication Form must be completed by the parent/guardian when the medication is brought to the clinic.

## **HEALTH PHYSICALS AND IMMUNIZATION RECORDS**

Students who participate in any after-school activity or sport are required to have a current GWA Health Physical and Permission to Participate Form on file in the clinic before participation begins. Blank forms may be obtained in the clinic during school hours or on the school website.

In compliance with Health Department guidelines, all students enrolled at GWA must have a Georgia Certificate of Immunization Form on file in the clinic. Students will not be allowed to enter school without this form.

**Students entering 6th grade must have documentation of a second MMR prior to attending the 6th grade, along with Varicella Vaccine or history of Chicken Pox.**

*Whenever a question or situation arises which is not addressed by these guidelines, feel free to consult with the Health Clinic nurses.*

# STUDENT DISCIPLINE

## **CODE OF CONDUCT**

George Walton Academy’s students are expected to adhere to the school’s philosophy and purpose, to conform to the school’s rules and regulations, and to accept responsibility for their actions. Each student is assumed to be honest, responsible towards self and others, and trustworthy by the faculty and staff unless a student exhibits behavior to the contrary. A student who fails to accept the responsibility of his/her commitment becomes subject to the school’s disciplinary system.

## **DISCIPLINE**

One of the major aims of education is preparing the individual to live with and for others so that he may be useful to society. The paramount focus of GWA’s program of conduct is the consideration of others. The priorities are to demonstrate pride in school, to aid others, to respect the academic and athletic buildings and keep the campus neat and orderly, and to keep all school property free from unnecessary damage. In addition, students must respect all staff and peers and conduct themselves in a manner that brings honor to themselves, their homes, and the Academy. Any student who conscientiously follows a normal behavior pattern should encounter no problems at George Walton Academy. Each teacher at GWA has the authority to keep a student after school for disciplinary reasons, and parents must make arrangements for transportation home. If a student’s inappropriate behavior cannot be handled at the teacher-student level, a faculty member may submit a written report to the administration with a brief description of the violation providing a copy to the student. It is expected that most disciplinary problems can be handled without using detention procedures or more serious measures.

# 2010-2011 STUDENT HANDBOOK

## DISCIPLINARY SYSTEM

Administration of the discipline system is the responsibility of all faculty and staff members. Faculty members have a primary responsibility to enforce the discipline system in the classroom during class time to ensure an environment conducive to and supportive of learning. Faculty and staff members are responsible for assisting and maintaining the discipline system on campus, outside class, and at school-sponsored events off campus. The administration of the school becomes involved in the disciplinary process when students fail to adhere to directions and admonishments of faculty and staff members. Students may appeal to the Headmaster who has the final authority in any disciplinary decisions of the school.

Any student cited for violating a state or federal law will be subject to suspension and/or expulsion depending on the discretion of the Headmaster.

## SYSTEMS OF ENFORCEMENT

The Lower, Middle, and High Schools use different systems of enforcing punishment designed to fit the age group of respective schools. The Headmaster is in charge of disciplinary matters, but may designate certain authorities and responsibilities to others in the school. The systems used include warnings, detention, parental notification, suspension, and expulsion. Parents and students of the various divisions of the school should be aware of the systems and procedures used.

For many infractions, the school uses the detention system. This means that students involved in misconduct or unacceptable behavior will be required to attend after-school detention. Students who are suspended from school will be placed automatically on behavioral probation and must maintain exemplary behavior from that point forward. Any student on behavioral probation involved in a major breach of conduct may be dismissed from school. It is not possible to anticipate nor is it feasible to list all the infractions of discipline which may occur. Students are expected to be familiar with the absence and tardy policy, general regulations, school bus regulations, etc. Judgment will be exercised by faculty and staff members in handling of the discipline systems. However, the following list is offered as a guideline for the administration of discipline, but it is not to be considered definitive. Additional violations or combinations of violations will result in detention, suspension, or expulsion.

1. Tardy to school
2. Tardy to class
3. Littering
4. Dress code violation
5. Excessive talking in class
6. Excessive talking during assemblies
7. Unprepared for class
8. Overt display of affection (Continued violations will result in suspension.)
9. Failure to follow normal school procedures
10. Bringing food to campus to other students
11. Failure to return progress reports, report cards, etc. as required
12. In parking lot between 8:30 and 2:50 p.m. without permission
13. Bringing unauthorized visitors to school
14. Using inappropriate language (Continued violations will result in suspension.)
15. Using other's property without permission
16. Inappropriate behavior in the classroom or during school functions
17. Disrupting instruction

# 2010-2011 STUDENT HANDBOOK

18. Reckless driving on campus
19. Intimidating a student
20. Leaving campus without permission
21. Disrespect for the dignity, rights, safety, and well being of fellow students

## **INDIVIDUAL TEACHER AFTER SCHOOL DETENTION**

Students may be required to report to individual teachers at the end of the school day for misconduct. Time and date is determined by teacher.

## **SUSPENSION**

A student will receive suspension when the infraction is deemed to warrant this punishment. Suspension means the student is not allowed on the school premises for classes or any other school function, either on campus or away from school. Suspension can lead to expulsion or failure to receive an invitation to return at the semester break or for a new school year.

## **SUSPENSION INCIDENTS**

The following incidents will be considered by the administration of the school as meriting suspension:

1. Cutting class
2. Failure to attend a designated detention
3. Unauthorized absence from school
4. Stealing (Second offense results in expulsion.)
5. Being dishonest with school officials
6. Academic dishonesty including plagiarism
7. Disrespectful acts towards faculty and staff
8. Dismissal from a class - Any student dismissed from a class for any reason or who walks out of a class without the teachers permission
9. Possession of and use of tobacco products
10. Refusal to do class work in any class
11. Continued tardiness will result in suspension

After two days of suspension (in a school year), a student will receive 0's and will not be allowed to make up missed work.

***CONTINUED VIOLATION OF ANY OF THE ABOVE RULES WILL RESULT IN EXPULSION.***

## **BEHAVIORAL PROBATION**

Any student receiving suspension will be placed on behavioral probation and his/her contract held for the following year. A student on behavioral probation who becomes involved in another major breach of discipline may be subject to expulsion from school. Any student receiving a three or four in conduct will have his/her contract held until the end of the school year. At this time, behavior will be evaluated to determine whether he/she shall receive a contract for the following year.

# 2010-2011 STUDENT HANDBOOK

## EXPULSION

Expulsion is dismissal from George Walton Academy. It is reserved for conduct that the school considers an extreme violation of acceptable behavior. The following incidents will be considered by the administration of the school as meriting expulsion:

1. Possession of weapons, explosives, firecrackers, or other dangerous and potentially destructive items
2. Destruction to property of students, faculty, and staff (The student involved in destruction must make restitution and is responsible for all repairs.)
3. Possession or use of alcohol
4. Pretension, possession, or use of illegal drugs
5. Harassment-(Any student who engages in harassing behavior toward another student or staff member at anytime, whether on campus or not, will be subject to immediate expulsion.)
6. Actions or behavior by students or parents that the administration deems unacceptable may result in student expulsion.

***REPEATED VIOLATION OF ANY SCHOOL RULE WILL RESULT IN EXPULSION FROM THE ACADEMY.***

## ILLEGAL DRUGS OR ALCOHOL

The possession, use and/or sale of illegal drugs or alcohol is a violation of the laws of the State of Georgia and of school policy. George Walton Academy cannot and will not tolerate the possession, use or sale of (or being found under the influence of) illegal drugs, alcohol or masking agents for illegal drugs while students are on campus or at school functions. In addition, students who, individually or collectively, engage in any activity or behavior, regardless of whether or not illegal drugs or alcohol are involved and regardless of whether such activity or behavior occurs on or off campus, that brings notoriety to themselves and/or discredits or reflects unfavorably on George Walton Academy may be disciplined, suspended or expelled.

George Walton Academy reserves the right to require a student suspected of using drugs, alcohol or masking agents for illegal drugs to be evaluated at anytime by a physician, medical technician, law enforcement officer or to submit to laboratory tests (urine, blood or other tests) at the sole discretion of school officials.

## REGULATIONS

In any society, there must exist certain rules and regulations which will protect the welfare of the group as a whole. Since George Walton Academy hopes to help each student develop his/her potential mentally, physically, morally, and socially, the Academy is concerned with conduct and that student's reflection on the Academy at all times. The ultimate guideline must necessarily be the individual's regard for others and, in the final analysis, his/her sense of responsibility to school, family, and community. The regulations listed below are not comprehensive but should be a guide for conduct. **The following regulations cannot be a "coverall" for all situations as unforeseen problems can and will arise. The administration will deal with these situations as they arise.**

Over the years, certain rules for conduct have become a tradition and observance of these regulations is expected of each student. Violations of each of the following could result in suspension or expulsion:

1. Tobacco use is not permitted by George Walton Academy students at any time.
2. Eating or drinking beverages is permitted only during lunch and break in specific areas.
3. The Academy dances are for the Academy's students; however, a student may invite a friend to the dance.

# 2010-2011 STUDENT HANDBOOK

These friends are to abide by the regulations required of GWA students.

4. Misuse and abuse of school property or the property of others is not permitted and will be dealt with strongly.
5. Possession of firearms, weapons of any kind, explosive devices, or firecrackers are prohibited on campus or at off-campus GWA sponsored events.
6. Use of headphone sets, radios, cassette tape players, and cellular telephones will not be allowed in school buildings or on school buses during the school hours.

## RESIDENCE OF STUDENT

All students must reside with a parent or legal guardian regardless of the student's age. Exception to the rule must be made by the Headmaster.

## MARRIED OR PREGNANT STUDENTS

Married or pregnant students will not be accepted. If a student marries during the academic year, he/she shall withdraw or be expelled from school. If a student becomes pregnant during the academic year, she shall withdraw or be expelled from school. If the boy responsible for fathering a child is a student at George Walton Academy, he shall withdraw or be expelled from school. GWA will not accept students who have children.

## STUDENT AUTOMOBILES

Students driving cars to school must park them in the student parking lot. All cars must be locked after arrival at school. Cars and parking areas are thereafter off limits until classes are dismissed. Loitering around cars is not permitted. Campus wide speed limit of five miles per hour will be enforced. Parents will be contacted immediately upon any reports of a student driving recklessly or speeding. Second violations will be reported to the proper authorities. This is for your safety and the safety of others.

## SCHOOL BUS REGULATIONS

1. The bus driver is in charge of the bus and the safety of the passengers at all times. The driver may assign seats.
2. Shouting, unnecessary movement, or distracting the driver, knowingly or unknowingly, is not permitted.
3. When crossing the street in order to enter or leave the bus, students must cross in front of the bus. Loading and unloading will be done quietly and in single file.
4. School buses are school property and are to be cared for as other school property.
5. Students whose behavior is not acceptable will be subject to the same disciplinary procedures as if they were in school. The school bus is an extension of GWA and all rules of conduct apply.
6. Disciplinary actions include:
  - A. Warnings
  - B. Detention
  - C. Work detail
  - D. Suspension from bus
  - E. Suspension from school
  - F. Expulsion from school

# 2010-2011 STUDENT HANDBOOK

## DRESS CODE

We believe that the dress code is an important component in promoting and teaching many characteristics that we feel are essential; among them are responsibility, accountability, attention to detail, and the importance of a neat and well-groomed appearance. There are guidelines that govern dress and grooming to ensure a relatively consistent appearance. Our uniform also serves as a reminder that each of our students is a part of something special and unique, something that is greater than they are.

### DRESS CODE REQUIREMENTS

- I. All attire must be neat, clean and appropriately sized.
- II. Clothing Identification: To facilitate the return of lost clothing, all items should be clearly labeled with nametags or indelible ink.
- III. Uniform clothing is required for all grades, K4-12th, and must be purchased from the following sources: Buckhead Uniform, GWA Dawg House, Lands' End School Uniform division, S'Cool Stuff or Uniform Source AND meet the uniform requirements detailed below.
- IV. No student may wear black tops and bottoms together.

### SHIRTS (Girls and Boys):

\*\*\* GWA insignia is required \*\*\*

- Any T-shirt worn underneath a knit shirt must be solid white. Long sleeved T-shirts are not allowed underneath short sleeved knit shirts.
- All shirts must be worn tucked in at all times.

### SWEATERS & SWEATER VESTS (Girls and Boys):

\*\*\* GWA insignia is required \*\*\*

### SWEATSHIRTS (Girls and Boys):

\*\*\* GWA insignia is required \*\*\*

- No hooded sweatshirts or sweatshirt jackets allowed
- An approved collared shirt must be worn underneath sweatshirts at all times.

### SLACKS & SHORTS (Girls and Boys):

- Slacks and shorts must have belt loops, must be worn with belts and must be fitted to the waist.
- Shorts must be no shorter than 4" above the knee
- Boys shorts must be no longer than 3" below the knee.
- Pull on style (K4 and K5 only)

### SKIRTS/SKORTS(Girls):

- Skirts are to be fitted to the waist and no shorter than 4" above the knee.
- Shorts or tights must be worn underneath skirts (K4-5th)

### JUMPERS (Girls):

- Jumpers must be no shorter than 4" above the knee.

### BELTS (Boys and Girls):

- Belts must be worn with slacks and shorts

# 2010-2011 STUDENT HANDBOOK

- Solid black, brown or GWA plaid belt
- Standard buckle
- No ornamentation

## **SOCKS (Boys and Girls):**

- Socks or approved leg wear are required at all times.
- Only solid-colored black, brown, red, white or gray are approved.

## **HOSIERY (Girls):**

- \*\*\* Socks or approved leg wear are required at all times. Solid black or solid white leggings are permitted in the winter months only and must be worn with socks.
- Solid-colored opaque tights (Red, black, white or gray )
  - Sheer hosiery (no patterns allowed) (Grades 6-12 only)

## **SHOES (Boys and Girls):**

- \*\*\* All shoes must be below the ankle with closed toes and heels. Shoes must be worn with socks or approved leg wear. Boots of any kind are prohibited with the exception of Timberland style boots, which must be ankle height or lower. Platform shoes are not allowed. High heels are not allowed.
- Leather shoes with closed toes and heels ( black or brown only)
  - Saddle oxfords
  - Bucs
  - Low top athletic shoes in solid black, solid white, solid gray or solid red trimmed with red, black, white or gray.
  - Shoe laces must be solid black, solid white or solid brown to match the appropriate shoe color.
- \*\*\* No other styles or colors allowed.

## **PHYSICAL EDUCATION (Boys and Girls)**

- \*\*\* GWA insignia required \*\*\*
- Gym shorts (red, black or gray knit)
  - Any GWA T-shirt
  - Sweatpants (red, black or gray)
  - Sweatshirts (red, black or gray)

## **OUTERWEAR (Boys and Girls): 6TH – 12TH**

- GWA letter jackets
  - GWA club or activity jackets (No hoods)
  - Official GWA jackets available through approved uniform shops with GWA logo.
- \*\*\* Outerwear must be properly sized and worn with proper uniform clothing underneath.

## **ACCESSORIES:**

- Earrings on boys are prohibited.
- Girls may wear two earrings per ear.
- Hats or caps are not permitted in the buildings during the school day. They may be worn from building to building and to and from the parking lot. They must be worn with the bill in front at all times.

# 2010-2011 STUDENT HANDBOOK

## **ALL GWA ATHLETIC TEAMS, CHEERLEADERS, ETC.:**

\*\*\* When arriving at the destination of a game or competition (home or away), students must be attired AS A TEAM, either in the team warm up or in school uniform. No warm-up suits may be worn during school hours on game days. Other team wear worn during school hours must fall within the school dress code guidelines.

\*\*\* No T-shirt of any kind may be worn during the school day

## **CLUB WEAR:**

\*\*\* (i.e. – Key, Anchor, FCA, Beta, etc.) All club wear must fall within the GWA uniform guidelines and be approved by the Board of Trustees. Girl and Boy Scouts may wear uniforms on their meeting days.

## **ON CAMPUS EXTRA-CURRICULAR ACTIVITIES:**

\*\*\* Students and their guests should be attired neatly and in good taste. Clothing should be appropriate for the occasion.

**>>>>> IF ANY ITEM IS NOT LISTED, IT IS NOT ACCEPTABLE. <<<<<**

## **Additional Guidelines and Restrictions**

1. Hair is to be maintained so that it is not extreme. No shaved heads or inappropriate hair color. Boy's hairstyles must meet the following limitations.
  - Not below the bottom of the ear lobe (including side burns)
  - Above the eyes in front
  - Not over the collar
  - Clean shaven
2. All clothing must be free of holes or ragged appearance.
3. Any clothing which is too tight, too loose, or too revealing is unacceptable

## **THE FOLLOWING ARE PROHIBITED AT GEORGE WALTON ACADEMY:**

- Earrings on boys
- Hats or sun glasses inside the buildings
- Bandannas
- Facial and Body Piercing
- Chains on Billfolds
- Tattoos
- Black fingernail polish
- **Any clothing or accessory that the administration deems unsuitable**

## **PENALTIES FOR DRESS CODE VIOLATIONS**

Dress code issues should be addressed at the beginning of school each day by the student's first period teacher. Students who have minor dress code violations will be given the opportunity to correct the infraction and return to class. However, these students will be written up on a dress code violation form, and the form will be given to the dress code administrator for follow up. Students who are not appropriately attired, and do not have appropriate attire at school to correct their infraction, will be sent to the office, asked to call home and parents must bring appropriate clothes to them at school.

The range of consequences which may be given to any student in violation of the school's dress code policy may include a written warning, a call to parents, after school detention and out of school suspension.

# 2010-2011 STUDENT HANDBOOK

## BOYS UNIFORM REQUIREMENTS

Type	Style	Color	GWA Bookstore	Buckhead	Lands End	S Cool Stuff	Uniform Depot
<b>SHIRTS</b> (Logo Required)	Long Sleeve Polo	White, Red, Gray, Black	x	x	x		x
	Short Sleeve Polo	White, Red, Gray, Black	x	x	x		x
	Short Sleeve Oxford	White		x	x	x	x
	Long Sleeve Oxford	White		x	x	x	x
	Turtleneck	White, Red		x	x	x	x
<b>SWEATERS</b> (Logo Required)	V-Neck Sweater	White, Red, Black, Gray		x	x	x	x
	Crewneck	White, Red, Black, Gray		x	x	x	x
<b>SWEAT SHIRTS</b> (Logo Required)	No Hoods	White, Red, Black, Gray	x	x	x	x	x
<b>PANTS</b>	Plain Front Chinos	Khaki, Black		x	x	x	x
	Pleated Front Chinos	Khaki, Black		x	x	x	x
<b>SHORTS</b>	Chino shorts	Khaki, Black		x	x	x	x
<b>BELTS</b>	Solid or Braided (standard buckle, no ornamentation)	Brown, Black	x	x	x	x	x
<b>SOCKS</b>	Dress, Crew or Athletic Socks						
<b>SHOES</b>	Leather (Closed Toe and Heel)	Black, Brown					
	Athletic Shoes (Low Top Only)	Solid black, solid white, solid gray or solid red trimmed with red, black, white or gray.					
<b>P.E. UNIFORMS</b> (6th - 12th grades only)							
<b>T-SHIRTS</b>	T-Shirts with GWA Logo	Gray, Red, Black		x	x	x	x
<b>SHORTS</b>	Knit and Mesh Shorts	Gray, Red, Black		x	x	x	x
<b>SWEAT PANTS</b>	Sweat Pants	Gray, Red, Black		x	x	x	x
<b>APPROVED OUTERWEAR:</b> Grades 6-12 (Official GWA jackets available through approved vendors)							
GWA letter jackets GWA club or activity jackets (no hoods)		Style # 9120 - Full zip fleece jacket (Red, Black)					
		Enterprise - Nylon w/Flannel lining (Black)					
		Style # 8600 - Survivor Heavy Weight Nylon Jacket w/fleece lining (Red, Black)					
<b>Outdoor wear must be in good condition and properly sized.</b>							

# 2010-2011 STUDENT HANDBOOK

## GIRLS UNIFORM REQUIREMENTS

Type	Style	Color	GWA Bkstore	Buckhead	Lands End	S Cool Stuff	Uniform Depot
<b>SHIRTS</b> (Logo Required)	Same requirements as Boys						
<b>SWEATERS</b> (Logo Required)	V-Neck Sweater	White, Red, Black, Gray		x	x	x	x
	Crewneck	White, Red, Black, Gray		x	x	x	x
	Cardigan	White, Red, Black, Gray		x	x	x	x
	Vest	Red, Black		x	x	x	x
<b>SWEAT SHIRTS</b> (Logo Required)	No Hoods	White, Red, Black, Gray	x	x	x	x	x
<b>SKIRTS/SKORTS</b>	Above-Knee Skort	Khaki, Black		x	x	x	x
	Pleated Skirt	Khaki, Black		x	x	x	x
	A-Line Skirt	Khaki, Black		x	x	x	x
	Long Skirt	Khaki, Black		x	x	x	x
	Plaid Skirt	Color # 70		x		x	x
<b>JUMPERS</b>	Solid Jumper	Khaki, Black		x	x	x	x
	Plaid Jumper (Pre K - 5th)	Color # 70		x			x
<b>SLACKS</b>	Plain Front Chinos	Khaki, Black		x	x	x	x
	Pleated Front Chinos	Khaki, Black		x	x	x	x
	Fashion Fit Slacks	Khaki, Black		x	x	x	x
	Capri Slacks	Khaki, Black		x	x	x	x
<b>SHORTS</b>	Chino Shorts	Khaki, Black		x	x	x	x
<b>BELTS</b>	Solid or Braided (standard buckle, no ornamentation)	Brown, Black, Plaid #70	x	x	x	x	x
<b>SOCKS</b>	Dress, Crew or Athletic Socks						
<b>SHOES</b> (No Heels)	Leather (Closed Toe and Heel)	Black, Brown					
	Athletic Shoes (Low Top Only)	Solid black, solid white, solid gray or solid red trimmed with red, black, white or gray.					
<b>P.E. UNIFORMS</b> (6th - 12th grades only)							
<b>T-SHIRTS</b>	T-Shirts with GWA Logo	Gray, Red, Black		x	x	x	x
<b>SHORTS</b>	Knit and Mesh Shorts	Gray, Red, Black		x	x	x	x
<b>SWEAT PANTS</b>	Sweat Pants	Gray, Red, Black		x	x	x	x
<b>APPROVED OUTERWEAR:</b> Grades 6-12 (Official GWA jackets available through approved vendors)							
GWA letter jackets GWA club or activity jackets (no hoods)		Style # 9120 - Full zip fleece jacket (Red, Black)					
		Enterprise - Nylon w/Flannel lining (Black)					
		Style # 8600 - Survivor Heavy Weight Nylon Jacket w/ fleece lining (Red, Black)					
		Style # L766 - Port Authority Ladies Madison Jacket (Girls Jacket)					
<b>Outdoor wear must be in good condition and properly sized.</b>							

# 2010-2011 STUDENT HANDBOOK

## **UNIFORM SUPPLIERS**

Please be aware that we are not the only school for whom these suppliers carry clothing. Therefore, not every item in their store or catalog is on the approved George Walton Academy list.

### **Buckhead Uniforms**

2100 Riverside Parkway  
Lawrenceville, GA 30045  
678.442.0817  
buckheaduniforms.com

### **The Dawg House**

Located on the GWA campus near the cafeteria.  
Stocks shirts, sweatshirts, jackets and other dress code items  
770.267.4764

### **Lands' End School Uniform Catalog**

Use School Code 9000-4303-5  
Items ordered from the regular Lands' End catalog may not be approved uniform items  
1.800.469.2222  
landsend.com/school

### **Uniform Source**

2141 North Cobb Parkway  
Kennesaw, GA 30152  
770.919.9967  
uniform-source.com

### **S'Cool Stuff**

500 Great Oaks Drive  
Monroe, GA 30655  
770.207.1111

# 2010-2011 STUDENT HANDBOOK

## MISCELLANEOUS

### FIELD TRIPS

Academy field trips are a vital part of our educational system because of the learning process which is involved. Students must be in their dress code uniforms for all field trips. Students attending field trips are expected to complete a field trip form before they are allowed to participate. Students are expected to attend all Academy field trips and must follow the Academy's behavioral policies. All field trips and chaperones must be approved by the Headmaster.

If a student has displayed inappropriate behavior at school, he/she may not be allowed to participate in class outings.

### CLASS TRIPS

All behavior expectations and discipline regulations stated elsewhere in this handbook apply with equal force to all school-sponsored trips. If a student has been suspended during the school year, that student will not be allowed to participate in class trips.

### ASSEMBLIES

Students should observe the following standards of good conduct during assemblies:

Students must:

- A. Enter and leave the assembly area quietly and orderly.
- B. Lower and Middle School students must sit with homeroom and homeroom teacher.
- C. Give courteous attention to the program.
- D. Express approval by applauding, but do not applaud after an invocation, benediction or devotional assembly.
- E. Refrain from conversation with friends.
- F. Cease talking as soon as the program begins.
- G. Refrain from eating or drinking during an assembly.
- H. Not leave the assembly until formally dismissed.
- I. Not vocally show disapproval during speeches or programs.

### WORK PERMITS

If students are under 18 years of age, they must obtain a work permit in order to accept employment. The law has certain requirements concerning the type of work students may do as well as the hours and under what conditions they may work.

Applications and all necessary information may be obtained from the Counselor's office. Good judgment must be exercised in seeking employment. A student's first responsibility is his/her school work. If a job deprives a student of his/her study time and participation in school activities, he/she will not be able to maintain a satisfactory school record.

### VISITORS

All visitors, including parents and alumni, are to report to the office upon arrival on campus. All visitors must display a valid Visitor's Pass. Classes are not to be interrupted without permission from the school office. Parents are asked to see teachers by appointment only. The school office will be helpful in arranging an appointment during a time when a teacher is not directly responsible for the supervision of students.

# 2010-2011 STUDENT HANDBOOK

## **TELEPHONE USAGE AND PARENT/STUDENT COMMUNICATION**

It is very disrupting to the office as well as the classroom to relay messages from parents to students. We ask that you call or leave messages for your child only in emergency situations. Students may use the telephone in the front office in case of emergency. Cell phones may be stored in lockers or in book bags. The use of cell phones by students is prohibited during the school hours. Students may use cell phones outside the buildings after 3:00 PM. Students whose cell phones ring in the building during the school day, or any student who violates this policy by using a cell phone, will have his/her phone confiscated and serve afternoon detention.

## **LOCKER ASSIGNMENTS**

Every Middle and High School student is assigned a locker each year. Students are not allowed to change lockers and are responsible for maintaining the original condition of the locker.

## **SCHOOL LUNCH POLICY FOR PARENTS**

Parents are encouraged to visit the school and eat lunch in our school cafeteria with their child. We ask that you purchase your meal from our cafeteria or bring a lunch from home. Commercialized meals are not allowed on campus other than on the days set aside for those accommodations school wide.

# 2010-2011 STUDENT HANDBOOK

## TECHNOLOGY PLEDGE 2010-2011

GWA realizes that technology related skills and learning are an important part of your preparation for college and future employment. In fulfilling this objective, GWA has provided a network, computers and televisions in the classroom, computer labs, software programs, and access to the Internet.

### STUDENTS PLEDGE

I will use the technology resources at GWA responsibly.

I understand that responsible use includes the following:

- Protecting my password(s)
- Using computers for academic purposes only, unless otherwise approved
- Not sending unkind, abusive, threatening, illegal or harmful messages
- Not accessing information that is inappropriate for my age or for use at GWA
- Not using chat programs, email, or other social networking sites like myspace.com
- Not modifying a computer's appearance or installing programs without permission
- Not trying to access or use a computer or computer account for which I am not authorized
- Not putting viruses or other harmful software on any computer or the network
- Not removing equipment or accessories without authorized permission

I will notify a teacher if I accidentally come across inappropriate material, receive inappropriate messages, or have knowledge of other students who are not using our technology wisely and responsibly.

I will use the following email accounts at GWA:

(Please include any Yahoo, Hotmail, AOL, and other email accounts.)

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If I acquire a new email account during the school year, I will notify my teacher.

Student's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Grade: \_\_\_\_\_ Date: \_\_\_\_\_

# 2010-2011 STUDENT HANDBOOK

## PARENTAL AGREEMENT

As the parent or guardian of this student, I understand that the technology offered at GWA is for the benefit of the students, teachers, and staff. My children have pledged to use that technology responsibly by signing this form.

If my child violates this pledge, I will not hold GWA responsible for any consequences that may occur. I understand that students will be disciplined in accordance with the seriousness of their actions.

I also understand that the faculty and staff will supervise access to the technology at GWA but that it is still possible for inappropriate material to be accidentally accessed or received. Students have pledged to notify a teacher if this situation occurs, and that teacher will use his or her discretion in handling the event. I will not hold GWA responsible if this event occurs.

\_\_\_\_\_ I hereby give my permission for my child to use the technologies of GWA as part of his/her learning process.

\_\_\_\_\_ I hereby give my permission for my child to use the technologies of GWA with certain restrictions. I will be responsible for making sure that my child follows my wishes in this matter, and I will notify teachers of any restrictions that I have placed on my child's use of technology at GWA.

Parent/Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# 2010-2011 STUDENT HANDBOOK

## INDEX

Absences.....	89	Interscholastic Eligibility.....	87
Academic Probation.....	86	Locker Assignments.....	105
Academics.....	84	Married or Pregnant Students.....	97
Afternoon Dismissal Procedures.....	90	Parental Aggrement.....	107
Assemblies.....	104	Penalties for Dress Code Violations.....	100
Behavioral Probation.....	95	Philosophy and Purpose.....	84
Boys Uniform Requirements.....	101	Progress Reports.....	85
Cancellation of School.....	91	Promotion Policy.....	86
Class Rank.....	85	Regulations.....	96
Class Trips.....	104	Residence of a Student.....	97
Code of Conduct.....	93	School Bus Regulations.....	97
College Visitation.....	90	School Lunch Policy for Parents.....	105
Departure Within the School Day.....	91	Senior Re-Examination Policy.....	87
Discipline.....	93	Standardized Testing.....	87
Disciplinary System.....	94	Student Activities / Clubs and Organizations.....	89
Dress Code.....	98	Student Automobiles.....	97
Dress Code Requirements.....	98	Student Evaluation.....	85
Expulsion.....	96	Student Office Eligibility.....	89
Field Trips.....	104	Student Transcripts.....	85
Financial Obligation.....	84	Suspension.....	95
Girls Uniform Requirements.....	102	Suspension Incidents.....	95
Grading Policy.....	85	Systems of Enforcement.....	94
Guidance.....	85	Tardiness.....	90
Headmaster's Authority.....	84	Teacher/Student Advisors.....	85
Headmaster's List and Honor Roll.....	87	Technology Pledge 2010-2011.....	106
Health Clinic and Health Policy.....	91	Telephone Usage - Parent/Student Communication.....	105
Health Physicals and Immunization Records.....	93	Uniform Suppliers.....	103
High School Extra-Curricular Awards.....	88	Visitors.....	104
High School Special Recognition.....	87	Weighting System.....	86
Honor.....	84	Withdrawal From a Course.....	86
Honor Code.....	84	Work Permits.....	104
Illegal Drugs or Alcohol.....	96		
Individual Teacher After School Detention.....	95		



